

Evergreen Community Charter School Board of Trustees
Minutes
Thursday, May 22, 2025

The meeting was called to order by President Eric Noone at 7:00pm.

Eric Noone led the Board in the Pledge of Allegiance.

Sherline Eugene, Board Secretary took attendance. Present were: Eric Noone, Mary Ann Lewis, Sherline Eugene, and new member, Dorothy Lewis. Bryan Dunlap was absent. Advisory Board members in attendance included Jill Shoesmith, Nancy Lewis, and Steven Richard.

Eric Noone welcomed new member, Dorothy Lewis and asked her connection to Evergreen. Dot explained that she has been an Evergreen parent for the past 5 years and appreciates the education her daughter is receiving. She and her family reside in Barrett Township.

Motion was made by Mary Ann Lewis and seconded by Eric Noone to approve the May 22, 2025 agenda. Motion carried (4-0). There were no visitors present and no correspondence from the public to discuss.

The Board entered into Executive Session at 7:10pm to discuss personnel and security matters. The Board resumed the regular meeting at 7:20pm.

Eric Noone made the motion to extend an end of the school year bonus to all teachers and staff equivalent to a single paycheck. The motion was seconded by Mary Ann Lewis and carried (4-0).

Evergreen Director, Jill Shoesmith reported on current activities:

PSSA and AP testing has been completed for the year. Results from the standardized tests help us to plan for curriculum upgrades and give us data to improve learning.

Field Trips scheduled for the end of the school year include the annual 6th – 8th grade boat launch on the Paradise Creek, as well as a trip to Promise Land State Park. The last day of school we will be going to Dorney Park.

Graduation will take place on May 25th at 1pm. The Class of 2025 will be remembered for their close friendships and dedication to the school community.

Applications for the 2025-26 school year will close on June 1, 2025. Summer tours will begin on June 9th. As of May 22, keeping with our enrollment of 100 students, we expect to have a total of 21 openings with 9 grandfathered students. This means we would select 12 students in the lottery.

Instructional Report:

Mr. Richard reported that Professional Development this month included a very successful curriculum alignment meeting with each department. The math teachers will be working closely to make sure there are no gaps in instruction. ELA will address writing skills and AI applications. Science is moving toward the STEEL standards and will adjust their curriculums appropriately. History will continue to include AP courses as well as Civics and US History III.

May is Mental Health Awareness Month and we have added new resources for our students to contact beyond the Safe2Say options.

With regards to Safety and Security, we hope to upgrade our building during the summer months by improving our security cameras, installing reflective film on our windows, and upgrading some of our exterior doors. We are also looking to install security gates to protect our students from any incoming cars when they are outside during lunch. All of these improvements will be covered by our School Safety Grant. Our visit from Pocono Mountain Regional Police this spring resulted in a good exchange and the development of excellent contacts for future projects. We have scheduled similar visits with Barrett Township Volunteer Fire Company and Monroe County Emergency Office for this summer.

Following his report the Board voiced support for all that is being done.

Under Items Requiring Board Action

After review, Sherline Eugene made the motion to approve Evergreen's application for 2025-2026 Flexible Instruction. The motion was seconded by Eric Noone and passed (4-0).

Mary Ann Lewis made the motion to approve the 2025-2026 School Calendar. The motion was seconded by Dot Lewis. Motion passed (4-0).

After review and input from School Safety Coordinator, Steven Richard, Eric Noone made the motion to approve the School Safety and Security Report. The motion was seconded by Sherline Eugene and passed (4-0).

Mary Ann Lewis made the motion to approve the April 24th, 2025 minutes. The motion was seconded by Eric Noone and passed (3-0). Dot Lewis abstained having not been present.

Under Business and Financial Affairs

After review of the financial reports, Mary Ann Lewis made the motion to approve payment to vendors. The motion was seconded by Eric Noone and passed (4-0).

A motion was made by Sherline Eugene and seconded by Mary Ann Lewis to approve the current financial statements. The motion passed (4-0).

Jill reported that the remaining 2024-25 Grant monies will be spent on upgrading older computers with new computers capable of running Window11. Motion was made by Sherline Eugene to approve the Grant Spending. Motion was seconded by Mary Ann Lewis and passed (4-0).

Under Other Items from the Board

The Board asked Nancy Lewis to begin to explore options to protect Evergreen's savings with our local banks. This item will be revisited again next month.

With no other business to come before the Board a motion to adjourn was made by Eric Noone and seconded by Dot Lewis at 7:55pm. The motion carried (4-0).

The next scheduled meeting is June 26, 2025 at 7pm.