

**Evergreen Community Charter School**  
**Board of Trustees Agenda**  
**7:00 PM Thursday, July 25, 2024**

**1. Opening of Meeting**

1.01 Call to Order by President

Mary Ann Lewis, Board Vice President, will call the meeting to order.

1.02 Pledge of Allegiance

1.03 Record of Attendance

Eric Noone, Board Secretary will record attendance.

1.04 Approval of Board Meeting Agenda

*Recommendation: To approve the July 25, 2024 Agenda as presented on evergreencommunityschool.org as of July 23, 2024.*

**2. Executive Session**

*The Administration does not request an executive session at this time for the purpose of discussing personnel items and/or litigation.*

**3. Recognition of Visitors (Community input/ presenters, etc)**

*Visitors should please state their name and address. Comments should be limited to 5 minutes.*

*Members of the public wishing to offer public comment through written email should send an email by 3:00pm on Thursday, June 27, 2024 to [evergrn@ptd.net](mailto:evergrn@ptd.net).*

**4. Reports**

4.01 Director of Evergreen Community Charter School

Jill Shoesmith will report on the current activities.

Charter School Annual Report and Additional materials for Pocono Mountain

Reconciliation Reports for each District

REAP Grant approval for 2024-25

Student Records

**5. Instructional Report**

5.01 Principal of Evergreen Community Charter School

Steven Richard will report on professional development plans and survey results.

Update Geometry textbook

Proposed record keeping program

**6. Items for Discussion and Possible Resolution**

6.01 Reorganization of Board and nominee(s).

**7. Items Requiring Board Action**

7.01 Approval of Minutes for the Regular Board Meeting June 27, May 30, 2024

*Recommendation: After review and updates recommended to approve.*

7.02 Business and Financial Affairs

7.021 Business and Financial Affairs

7.022 Approval/Disapproval of payments to vendors via the 2024 Check register

7.023 Approval/Disapproval of current Financial Statements

7.024 Approval/Disapproval of Grant Spending

*Recommendation: After review and updates recommended to approve the reports.*

7.03 Approval/Disapproval of IU #20 Contract

*Recommendation: After review recommended to approve contract.*

7.04 Approval/Disapproval of Charter Annual Report

*Recommendation: After review recommended to approve report.*

7.05 Approval/Disapproval of Responsibility Code revisions for 2024-25

*Recommendation: After review recommended to approve report.*

**8. Other Items or Concerns from Members of the Board**

8.01 To Be Determined

**9. Adjournment**

9.01 Adjournment

*The next scheduled meeting is August 22, 2024 at 7 P.M.*