

Evergreen Community Charter School Board of Trustees

Minutes

Thursday, December 14, 2023

Attendance: Joe Spinelli, Sandi Denniston, and Eric Noone (Board Members)
Jill Shoesmith, Nancy Lewis, and Steven Richard (Advisory Members)

Meeting was called to order and Pledge of Allegiance led by President at 7:00pm.

Executive Session – No Business to conduct in Executive Session

Public Meeting was reopened at 7:05.

Approval of Previous Meeting Minutes

The Approval of the October minutes was tabled until the January meeting.

Recognition of Visitors

No visitors were in attendance.

Director's Report

- The Charter Renewal paperwork was submitted on 10/30/2023 and included 5 hardcopies and one PDF backup. After submission, Pocono Mountain requested the transaction report to be sent as an Excel file as well as Quickbooks. Our accountant was able to forward file to PM Business Office.
- The independent audit is complete along with the Management Discussion and Analysis.
- The Student Genius Hour Expo was held on 12/6 and was well attended.
- Flexible Instruction Day was held on December 11th.

Items Requiring Board Action

After discussion, a motion to accept the Independent Audit along with the MD&A was made by Joe and seconded by Sandi. Motion passed 3-0.

Instructional Report by Teachers and Students

- Upcoming Field Trips: the 8th grade has visited the Museum of Indian Culture in Nazereth as well as Washington's Encampment in Morristown, NJ. The History class will visit Phila in the Spring.

Business and Financial Affairs

After a review of the Financials, Eric made a motion to approve the October - November 2023 statements, including the check register and grant spending. Motion was seconded by Sandi. (3-0).

Students, Curriculum, and Policy

Joe made the motion which was seconded by Eric to approve the new and updated Policies relating to Operations. (3-0)

Sandi made the motion which was seconded by Joe to approve the new and updated Policies relating to Property. (3-0)

Personnel- Professional Staff

Steve Richard reported on the practice of both Fire and Safety Drills. Staff has been trained for evacuations and/or shelter in place circumstances. In mid-January, students and staff are scheduled for a retraining in the Safe2Say Something protocols approved by the State.

Once again, the staff met mid quarter to discuss strategies to help students succeed.

More than 50% of our student population is participating in the Camelback Ski Program along with 2 students in their scholarship program. We are finding increased interest in this year's Family Ski Trip to VT.

Open Discussion

Alumni Luncheon is set for 12/21. This is a wonderful tradition which reconnected our graduates with Evergreen.

Eric made a motion to approve a staff bonus, the same as last year. Sandi seconded it. (3-0).

Adjournment

With no other business to come before the Board, a motion made by Sandi and seconded by Eric to adjourn the meeting at 7:30pm. (3-0)

The next meeting is scheduled for February 22, 2024 at 7:00 p.m.