

## Evergreen Community Charter School Board of Directors

Minutes February 27, 2020

Attendance: Joe Spinelli, Sandi Denniston, Sherline Eugene, Max Feldman, Mary Ann Lewis

Advisory: Jill Shoemsmith, Nancy Lewis

The meeting was called to order by Vice President Joe Spinelli at 7:10pm followed by the Pledge of Allegiance.

### Executive Session

Session began at 7:11pm.

Discussion of Legal and Personnel Matters

Session ended at 7:17pm and regular meeting resumed.

**Approval of Previous Meeting's Minutes:** Motion was made by Sherline, Second by Max, to approve the minutes from the January 2020 meeting. Motion passed 5-0.

### Director's Report

Jill reported the following:

Strategies for Dealing with Corona Virus Season: The school nurse and chemistry teacher are taking the lead giving students daily reminders to wash hands, not share food/drinks, avoid touching face. Cleaning staff has been disinfecting. School is prepared to use flex days if needed.

Club Activities and Community Service: RAK—Random Acts of Kindness are encouraged; Alpha Helpers did Just Desserts; social worker for student with cancer is meeting with students to help her transition back to school; 8<sup>th</sup> grade play is March 12.

6<sup>th</sup> and 7<sup>th</sup> grade Field Trip to Maple Sugar Bush: Scheduled for this Tue.

Family Ski Trip: Wonderful trip to Smuggler's Notch. Best snow in years!

Movement Options for Spring Months: Hiking; Mountain Biking; Basketball; Gaga Ball (new).

### Instructional Report by Teachers and Students

Homebound Instruction via Skype: Wasn't working; student wasn't participating. Will resume for a four-week trial at the doctor's request, then will reevaluate options.

PSSA testing begins in April for 6-8<sup>th</sup> grades.

### Items Requiring Board Action

Motion by Mary Ann, Second by Sandi to add Joe Spinelli, Vice President, as the third signer on the checking accounts; Joe is replacing Chris Kinsley who recently retired from the Board. Motion approved 5-0.

Business and Financial Affairs: Approval of payments to vendors via the January 2020 Check Register, approval of current Financial Statements to be provided to PMSD, including the Profit & Loss and the Balance Sheets as of January 31, 2020, and approval of Grant Expenses: Motion to accept by Max, Second by Sandi; approved 5-0.

### Students, Curriculum, and Policy

Update of Bullying and Cyberbullying Policy: Motion to accept by Mary Ann, Second by Sherline; approved 5-0.

### Personnel- Professional Staff

Steven Richard is attending Principal Certification classes through the IU #20. He is not quite midway to completion.

Ben Cohen is doing classroom observations as he works toward certification in English.

### Open Discussion

Max offered to approach U. of Scranton about summer internships for students.

**Adjournment:** Motion by Joe, Second by Mary Ann; approved 5-0. Meeting adjourned at 8:05pm.

*The next Board of Directors meeting will be held on **Thursday, March 26, 2020** at 7 PM.*