

## Evergreen Community Charter School Board of Directors

Minutes November 7, 2019

Attendance: Joanne Storer, Mary Ann Lewis, Kathleen Sandt, Joe Spinelli

Advisory: Jill Shoemith, Nancy Lewis

The meeting was called to order by Joanne Storer at 7:01pm followed by the Pledge of Allegiance.

### Executive Session

Session began at 7:02pm.

Discussion of Legal and Personnel Matters

Session ended at 7:03pm and regular meeting resumed.

**Approval of Previous Meeting's Minutes:** Motion was made by Joe, Second by Kathleen, to approve the minutes from the September 2019 meeting (no meeting in October). Motion passed 4-0.

### Director's Report

Jill reported the following:

Update on Independent Audit: Almost complete. Auditor is coming next week for field work.

ECCS's accountant is not recovering as quickly as hoped but will continue to do the school's work with the support of his staff.

Homeless Review: Interesting and time consuming. Dept. or Ed. representative had notebooks of resources and requirements. Schools can no longer require proof of residency.

Field Trips: Good trip to Penn State Scranton with 10<sup>th</sup> graders today. Students got good advice from tour leaders.

Halloween Parade: ECCS won Best in Parade! Over 20 kids marched—the most ever.

The school play (Cinderella) has been cast.

### Instructional Report by Teachers and Students

An 11<sup>th</sup> grader has withdrawn and we will most likely lose another.

### Recognition of Visitors

Tennis Update: Written update provided by the Nortey family. The Board feels it is fine to offer tennis as a movement option this spring, but not to pursue it as a team sport at this time.

### Items Requiring Board Action

Business and Financial Affairs: Approval of payments to vendors via the September & October 2019 Check Register, approval of current Financial Statements to be provided to PMSD, including the Profit & Loss and the Balance Sheets as of October 31, 2019, and approval of Grant Expenses: Motion by Kathleen, Second by Joe; approved 4-0.

### Nominations for Board Position

Kathleen Sandt respectfully submitted her resignation from the Board. Kathleen has served admirably for several years; her perspective and insights on issues will be greatly missed.

The Board reviewed letters of interest from three candidates for the open Board positions. Motion by Kathleen, Second by Mary Ann to offer a position on the Board to all three; approved 4-0.

### Students, Curriculum, and Policy

Non-Discrimination Policy Review: Updated policy follows the law. Motion by Kathleen, Second by Joanne, to accept the policy; approved 4-0.

Discussion of electives and movement options. Motion by Kathleen to poll students on electives and movement options, Second by Joanne; approved 4-0.

**Adjournment:** Motion by Joe, Second by Kathleen; approved 4-0. Meeting adjourned at 7:57pm.

*The next Board of Directors meeting will be held on **Thursday, December 19, 2019** at 7 PM.*