

Evergreen Community Charter School Board of Directors

Minutes September 27, 2018

Attendance: Joanne Storer, Mary Ann Lewis, Kathleen Sandt, Joe Spinelli

Advisory: Jill Shoemsmith, Nancy Lewis

Guest: Pete Evanofski

The meeting was called to order by Joanne Storer at 7pm followed by the Pledge of Allegiance. Motion was made by Joanne, Second by Mary Ann, to approve the minutes from the August 2018 meeting. Motion passed 4-0.

Executive Session

Session began at 7:01pm.

Discussion of Legal and Personnel Matters

Session ended at 7:05pm and regular meeting resumed.

Director's Report

Jill reported the following:

Proposals for Window Security: Foundation will assume cost for shatterproof film.

Audit Finishing: Pete Evanofski (accountant) and Jill will meet in person (rather than electronically) to complete.

Halloween Parade Plans: Moving along well. Parents are volunteering, providing float, hay, scarecrow supplies. Kids are enthused.

School Safety Update—Training from Pocono Mountain Regional Police: Worthwhile training. Building assessment showed that we have the advantage of two exits in each room. Received video to show students; will ask parents to view first. Officer Carey will return to follow up.

Jill Shoemsmith was appointed as the School Safety and Security Coordinator as of August 31, 2018.

New Students: Doing well. Four new seniors. New students from outside districts will need reimbursement through the state rather than the district.

Renewal Process: Pete Evanofski helped with financials. Continuing to work through forms.

Appraisal Completed: Value had increased to \$5.40/sq ft; maintenance costs (e.g. trash and snow removal) lower it to \$4/sq ft.

Instructional Report by Teachers and Students

Students are taking leadership roles.

New courses are going well.

Tutoring is taking place after school.

Recognition of Visitors

Pete Evanofski, ECCS accountant, explained PSERS payments, downpayment for audit, general method for accounting system, and fielded questions.

Business and Financial Affairs

Moved money market CD to checking as a safeguard since the school districts have been behind in their payments; will open new CD when time is right.

Approval of payments to vendors via the August 2018 Check Register and approval of current Financial Statements to be provided to PMSD, including the Profit & Loss and the Balance Sheets as of August 31, 2018, and approval of Grant Expenses: Motion by Kathleen, Second by Joe; approved 4-0.

Adjournment: Motion by Kathleen, Second by Joe; approved 4-0. Meeting adjourned at 7:45pm.

*The next Board of Directors meeting will be held on **Thursday, October 25, 2018** at 7 PM.*