

Evergreen Community Charter School Board of Directors
Minutes April 28, 2016 *(revised to include Kathleen Sandt in attendance)*

Attendance: Joanne Storer, Mary Ann Lewis, Chris Kinsley, Danielle Perez, Kathleen Sandt
Advisory: Jill Shoemsmith, Nancy Lewis
Guest: Pete Evanofski, Evergreen's CPA

The meeting was called to order by President Joanne Storer at 7:05pm, followed by the Pledge of Allegiance. Motion was made by Mary Ann, Second by Danielle, to approve the minutes from the March 2016 meeting with the change of a minor typo. Motion passed 5-0.

Director's Report

Jill reported the following:

East Stroudsburg has made some payments, but is still catching up as a result of the state budget impasse.

Nancy Price, Nancy Lewis, and Jill attended a suicide awareness session at JT Lambert Intermediate School. There were three student suicides in sending districts recently. ECCS felt the need for a proactive plan, so Community Caring workshops were held for each grade level. Students shared and participated. Follow up will include even smaller group sessions in the future. Parents were notified that the workshops were being offered.

Community Service: Nursing home visit to Pleasant Valley Manor went well. A hair "cut-a-thon" was held for students on April 19 to benefit the Junior Diabetic Research Fund.

Dr. Loree Guthrie, Per Diem Principal, recently came in to review IEPs.

The Reading Competition and a college fair at East Stroudsburg South both took place in today.

The 8th Grade play took place on March 21; 6th & 7th graders participated, too.

The 7th Grade created a marionette show based on the Wizard of Oz.

The Spring Dance was held for grades 6, 7, & 8 on April 8 at the school.

Graduation will take place on Sunday, May 29, 1pm.

Instructional Report by Teachers and Students

PSSA Testing: Tests for grades 6, 7, and 8 took place this month. Staff has concerns that the math tests don't match ECCS's curriculum. Teachers will meet to discuss.

Recognition of Visitors

Pete Evanofski, Evergreen's CPA, reviewed the Profit & Loss, Balance Sheet, and Check Register. The proposed budget for the 2016-17 school year was also discussed.

Items for Discussion and Possible Resolution

Budget Review for 2016-17: Board will continue to review the budget and discuss at the May meeting.

Distribution of Ethics Statements for Board Members and Advisors: Forms were given out to be completed.

Business and Financial Affairs

Approval of payments to vendors via the March 2016 Check Register: Motion to approve by Chris, Second by Joanne; approved 5-0.

Approval of current Financial Statements to be provided to PMSD, including Profit & Loss and the Balance Sheets as of March 31, 2016: Motion by Chris, Second by Joanne; approved 5-0.

Approval of Grant Expenses for February 2016: Tabled until May meeting.

Students, Curriculum, and Policy

Review of 2016-17 Application and Review of Enrollment Policy: Projected enrollment for next year is 99 students.

Applications will be accepted beginning May 2. Motion to approve the Enrollment Policy (with minor change to wording) made by Danielle, Second by Chris; approved 5-0.

Open Discussion

Danielle Perez has agreed to be the speaker at this year's graduation.

Adjournment: Motion by Danielle, Second by Joanne; approved 5-0. Meeting adjourned at 8:11pm.

*The next Board of Directors meeting will be held on **Thursday, May 26, 2016** at 7 PM.*