

## Evergreen Community Charter School Board of Directors

Minutes October 23, 2014

Attendance: Joanne Storer, Frank Lopez, Chris Kinsley, Tijuana Summers

Advisory: Jill Shoemith, Nancy Lewis

The meeting was called to order by President Joanne Storer at 7pm, followed by the Pledge of Allegiance. Motion was made by Frank and seconded by Tijuana to approve the minutes from the August 2014 meeting. Motion passed 5-0. The Board meeting scheduled for September 2014 was cancelled due to the Eric Frein search.

### Director's Report

Jill reported that over 30 students attended the memorial service for Dr. Ed Hallinan who passed away on October 4, 2014 following a brief illness. A memorial fund has been established and Evergreen has received \$345 as of today. The teachers have suggested that the donations be used to buy the additional lab materials which Doc had planned on purchasing this fall. Mike Vary, will take over Doc's Trigonometry and Physics classes. He had passed the PRAXIS test for Physics last year in anticipation of Doc's eventual retirement.

Security Update: In response to the search, we have installed the buzzer and lock at the front door, cameras, and motion detectors. Also, the Barrett Township Police have agreed to be at Evergreen for one hour in the morning during drop off and an hour in the afternoon for pick up. We have limited outdoor activities and have gone off site for movement options. The students are doing well, the parents are still very concerned.

In total we have been closed due to security for 8 days. We were able to continue instruction via engrade and parents coming in for books and materials. The school has been open throughout the duration. We will be applying for PDE's Flexible Instruction Days in the beginning of November.

Progress reports have been issued for all students. Teacher/Parent conferences are scheduled for November 13 and 14. Our per diem principal, Dr. Loree Guthrie has been in to review IEPs, GIEPs, and Teacher evaluations.

### Instructional Reports

Our daily schedule has been adjusted to accommodate the Pocono Mountain transportation department. We will begin 5 minutes earlier and dismiss 5 minutes earlier at the end of the day.

Teachers have planned several field trips before the winter weather, including our visit to Penn State Worthington.

### Items for Discussion and Possible Resolution

Board Member, Frank Lopez recommended a visit to the new Northhampton Campus in Tannersville. He also recommended that any new course offerings or change in instructors should be discussed.

The Board members expressed concern about Jill entering the building in the morning and opening all the rooms without anyone else around. Jill assured them that she had a phone with her at all times.

### Business and Financial Affairs

Approval of payments to vendors via the August and September 2014 Check Register: Motion to approve by Frank, Second by Joanne; approved 4-0. Approval of current Financial Statements to be provided to PMSD, including Profit & Loss and the Balance Sheets as of September 30, 2014: Motion by Tijuana, Second by Chris; approved 4-0. Approval of Grant Expenses for August and September 2014: Motion to approve by Joanne. Second by Frank; approved 4-0.

Adjournment: Motion by Tijuana, Second by Joanne; approved 4-0. Meeting adjourned at 7:45pm.

*The next Board of Directors meeting will be held on **Thursday, December 11, 2014** at 7 PM.*