

## Evergreen Community Charter School Board of Directors

Minutes April 24, 2014

Attendance: Joanne Storer, Danielle Perez, Tijuana Summers, Frank Lopez, Mary Ann Lewis

Advisory: Jill Shoesmith, Nancy Lewis

The meeting was called to order by President Joanne Storer at 7:01pm, followed by the Pledge of Allegiance. Motion was made by Danielle and seconded by Frank to approve the minutes from the March 2014 meeting. Motion passed 5-0.

**Director's Report.** Jill Shoesmith reported on the progress of the Charter renewal. She referred to the PMSD Board minutes from 4/2/14 stating that the Board "approves issuing a notice to the Evergreen Community Charter School of its intent to renew the school's operating charter contingent upon the mutually agreed upon conditions of the charter that will be brought to this Board for approval prior to the end of the 2013-2014 school year." The motion carried 9-0. The superintendent described ECCS as cooperative, compliant, and receptive to suggestions and made other positive comments, as well.

PMSD had suggested (at March 26 administrative meeting with ECCS) that a new appraisal for the building be conducted to determine the fair market rental value of the property. The current value is \$5.90 per square foot. The appraiser suggested \$5, but the assessment doesn't account for the fact that the Foundation pays for utilities and therefore absorbs fluctuating costs, bringing the value to \$4.90 (based on estimated utilities paid 7/1/13-6/30/14). The Foundation also covers plowing (\$9,600), mowing (\$675), or cleaning/maintenance (\$15,686.02). The total lease payment (\$180,000) minus all of the costs covered by the Foundation (\$56,151.01) equals (\$123,848.99). When divided by the building's square footage (30,581) yields a rate of \$4.05/square foot.

ECCS is in the process of researching installing a security buzzer for the front entrance door as recommended by PMSD. Jill reported that the April 2014 Charter & Cyber Charter School Reform Update from the PA House Education Committee lists ECCS in the top 28 charters for high achievement and the top three high schools.

### Instructional Reports (Jill Shoesmith)

Community Service: The Alpha Helpers held a multi-cultural dinner raising \$200 to be used for postage for their clothing drive for families in the Philippines. National Honor Society organized another visit to Pleasant Valley Manor. Students also held a pasta dinner/talent show.

PSSA Testing: PSSA Testing continued this month with science. Keystone testing will begin in May.

### Items for Discussion and Possible Resolution

After discussing the new appraisal, the Board agreed that there was no reason to renegotiate the current Lease Agreement.

2014-15 Application and Enrollment Policy: Current forms were reviewed. Suggestions were made to change the wording on the Enrollment and Public Lottery Policy to offer, but not require, a personal meeting and tour of the facility during the open enrollment period. Recommended changes to the Enrollment Application form include indicating that the personal tour is optional, omitting the Social Security Number, omitting the School Year line (redundant) and suggesting rather than requesting recent report card/transcript and IEP. Motion to approve changes by Frank, Second by Tijuana; approved 5-0.

### Business and Financial Affairs

Approval of payments to vendors via the March 2014 Check Register: Motion to approve by Danielle, Second by Joanne; approved. Approval of current Financial Statements to be provided to PMSD, including Profit & Loss and the Balance Sheets as of March 31, 2014: Motion to approve by Danielle, Second by Mary Ann; approved. Approval of Grant Expenses for March 2014: Motion to approve by Danielle, Second by Frank; approved.

### Students, Curriculum, and Policy

Policy Review: See Items for Discussion above.

**Personnel—Professional Staff**

The school nurse has had Emergency Certification for two years; the cost of \$6000 to become a Certified School Nurse may be prohibitive. ECCS is researching alternatives, such as the possibility of being overseen by an area School Nurse.

Motion to Adjourn: Motion by Danielle, Second by Tijuana; approved. Meeting adjourned at 7:58pm.

*The next Board of Directors meeting will be held on **Thursday, May 22, 2014** at 7 PM.*