

**Evergreen Community Charter School Board of Directors**  
Minutes Thursday, September 23rd, 2021  
Zoom

Attendance: Joe Spinelli, Eric Noone, Mary Ann Lewis, Sandi Denniston  
Advisory: Jill Shoemsmith, Nancy Lewis

Meeting called to order at 7:00pm by Joe Spinelli  
Pledge of Allegiance performed by all members.

**Executive Session**

Session began at 7:01pm

Evergreen's attorney was used to write the Evergreen mask mandate guidelines. All students will be masked indoors.

Motion to close session Eric/ Second Sandi

**Approval of Previous Meeting's Minutes**

Changed exact amount of Tech grant from 27,000 to 27,033.

Changed number of students from 100 to 101.

Typo changed from viral to virtual

Motion to approve minutes with changes: Mary Ann/Second Sandi

**Director's Report**

Jills reported the following

Enrollment- Enrollment steady at 101. Two students decided not to attend with mask mandate. Evergreen was able to pull two students from wait list.

Cleaning Protocol- Cleaning person gave a list of all cleaning supplies and his daily cleaning duties. This report will be included in health plan that will be sent out soon.

Halloween Parade - October 24<sup>th</sup>. Evergreen now has their own trailer and won't have to borrow one for first time ever!

Calendar- 1<sup>st</sup> marking period will be completed on November 4<sup>th</sup>.

Tic Tok- The new Tic Tok challenge about damaging school property has not affected Evergreen. Note was sent by State Police warning of this new trend.

Renovations- Back hallway windows will be replaced by the end of the week.

**Instruction Report**

All clubs are up and running! A few field trips are in the works, first being a trip to Native American museum in Nazareth.

**No Visitors were in Attendance**

### **Business and financial affairs**

Evergreen has received a check from Stroudsburg to reconcile 2021, but still waiting on check for Pleasant Valley and East Stroudsburg to clear the books for 2021.

Staff was appreciative of the 3% wage increase.

School will be reimbursed due to a health insurance lawsuit. School will receive a refunded for around 3,400 dollars which will be distributed to staff as a refund.

Motion to approve Eric/ Second Mary Ann

### **Curriculum, and Policy**

Jill has been substituting in Math and enjoyed teaching the new curriculum. The students seem to enjoy this new math curriculum as well.

Board discussed and reviewed the four policy papers: Emergency Operations plan, Discipline for students with disabilities Plan, Behavior Plan and Emergency Instructional Time Template.

Motion to approve all four plans Eric/ Second Mary Ann

### **Personnel**

#### **Open Discussion**

Sandi checked on issue with students and the Algebra 2 curriculum issue, Jill expressed that there is no more issue, and they are doing well.

Transportation has been a huge issue, Pocono Mountain even asked to change dismissal time!

Many parents are now picking their children up from school.

All students enjoy being back at their lockers.

Next meeting is schedules for the 28<sup>th</sup> of October.

### **Adjournment**

7:31pm

Motion by Sandi, Second Joe; approved 4-0

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