

**Agenda for
Evergreen Community Charter School Board of Trustees
Board of Trustees Meeting to be held
7:00 PM Thursday, January 31, 2008**

1. Call to Order by Vice-President
(ask any visitors wishing to speak to please sign in)
2. Pledge of Allegiance led by Vice-President
3. Approval of Previous Meeting's Minutes from October 25, 2007
4. Reports
 - 4.1. Chief Executive Officer and Director of Evergreen Community Charter School –
(see attached report)
5. Executive Session *(not applicable this meeting)*
6. Instructional Report by Teachers and Students *(not applicable this meeting)*
7. Recognition of Visitors (Community input/ presenters, etc)
8. Items for Discussion and Possible Resolution
 - 8.1. Spring Pot Luck Dinner
9. Items Requiring Board Action
 - 9.1. Business and Financial Affairs
 - 9.1.1. Approval/Disapproval of payments to vendors via the December 2007 Check Register
(for the record- October and November Check Register were approved via email by Board members on December 19, 2007 and are distributed in hard copy tonight)
 - 9.1.2. Approval/Disapproval of current Financial Statements to be given to PMSD, including the December 2007 Profit & Loss and the Balance Sheet as of December 31, 2007
(for the record- October and November Financial Statements were approved via email by Board members on December 19, 2007 and are distributed in hard copy tonight)
 - 9.1.3. Snowplowing Costs
 - 9.2. Students Curriculum and Policy
 - 9.2.1. New electives
 - 9.2.2. College Scholarships received
 - 9.2.3. Monroe County Spelling Bee
 - 9.3. Personnel- Professional Staff *(not applicable this meeting)*
 - 9.4. Personnel- Support Staff *(not applicable this meeting)*
10. Open Discussion
 - 10.1. Board Members
 - 10.2. Advisory Panel/Evergreen Foundation Members
 - 10.3. Pocono Mountain School District Liaison
 - 10.4. Public Comment

Adjournment

The next Board of Trustees meeting will be held on Thursday, February 28th at 7 PM

The last regular meeting of the Evergreen Board of Trustees was held in the end of October. The following are highlights which have taken place since that meeting:

November

- * The Barrett Friendly Library had a luncheon for all of Evergreen's students to thank them for assisting in the packing and loading of over 50,000 books moved from Evergreen's basement to a wholesaler's truck.
- * Marking period ended. Report cards issued.
- * Met with representative from Reily Corp. to discuss audit findings. We are awaiting the final report which will be forwarded to the Board members.
- * Met with Paul Kelly to discuss transition period to new Business Manager from Pocono Mountain.
- * LizTech came to Evergreen's Art Classes to set up a mosaic mural that the students are going to create. The finished product will be installed at Dansbury Depot.
- * 10th and 11th grade students took the ASVAB assessment Test to determine career strengths and weaknesses.
- * Parent Teacher Conferences were held to discuss student progress. Approximately 40% of the parents participated.

December

- * Evergreen's Theater was donated for Barrett Friendly Library's Christmas Fun Raising event. Very successful, well attended by residents and businesses.
- * Met with Cindy Warren from Pocono Mountain's Information Technology department to discuss strategies to comply with the endless state paperwork. This was extremely helpful and an example of goodwill. The first PIMS report was submitted correct and on time. The next is due in the middle of February.
- * 11th and 12th visited East Stroudsburg University for a career fair.
- * Community partnership with 6th, 7th, and 8th graders reading to preschoolers at Countryside Daycare.
- * Alumni Luncheon was a feast as usual and a great chance to reconnect. (16 graduates attended)
January
- * Welcomed guest speakers to the Personal Finance class to discuss renting vs. buying. We also scheduled a visit with the District Magistrate Danny Whitesell to learn more about civil court procedures.
- * Met with snowplowing contractor to discuss exorbitant fees for November and December.
- * Audit meeting for Workman's Compensation provider.