

Please answer the following questions to help us get a better sense of your son/daughter as a unique individual. (Feel free to enclose an attachment if more space is necessary.)

1. Do you see your son/daughter as a fairly self-motivated and independent learner, or do you sense that she/he needs close supervision to stay on task and do well academically?
2. How would you describe your daughter's/son's social adjustment? Does she/he have many friends and/or make friends easily?
3. How would you describe your son's/daughter's learning style? What are his/her major academic strengths? Weaknesses? Does your son/daughter excel in group projects or prefer working alone?
4. Has your child ever been tested and/or identified for special education services? If yes, please attach the most recent Individualized Education Plan (IEP).
5. What is the language spoken at home? Does your child receive ESL services?
6. Has your daughter or son had any academic, social, behavioral, or attendance difficulty in any of the schools she/he has attended? If so, explain and also explain what supports have you or the school provided?
7. Has your son or daughter participated in community service? If so, give examples.
8. Is your son/daughter truly interested in attending Evergreen Community Charter School? Why?

Application is not complete without the following enclosures:

- Proof of Residency (see attached guidelines):
(Name corresponds to someone listed on page 1)
- Proof of Guardianship (*if applicable*)
(Court order establishing guardianship)
- Most Recent Report Card
- Most Recent IEP (*if applicable*)
- Most Recent PSSA or standardized testing report
in your possession

I understand that in order for my son/daughter to be included in the lottery for the 2009-2010 academic year all copies of the most recent report card, PSSA or standardized testing, IEP (*if applicable*), Proof of Residency, and Proof of Guardianship (*if applicable*) need to be included with the completed application. All records will be confidential.

By signing this form, I understand that this application and the lottery do not guarantee a position for my child at Evergreen Community Charter School. I attest that I am the legal guardian for this child. I agree to allow ECCS to receive my child's student records from the sending school district. I confirm that the information contained in this application is correct. I understand that errors and/or omissions may lead to application rejection or enrollment forfeiture. Applications which are not complete and supported by all requested documentation will not be accepted. I understand that if accepted there are fees for lunch, some field trips, and some of the Friday afternoon Movement activities. I have read and agreed to Evergreen's Responsibility Agreement.

Signature

Printed Name

Date

Proof of Residency Guidelines

Parents/guardians of all students applying to Evergreen Community Charter School must present acceptable proof of residency before a student is permitted to register and attend school. The following are examples of proof of residency which will be accepted by the Board of Trustees of Evergreen Community Charter School. Please enclose a copy of photo ID and at least one of the following Proof of Residency documents with the Enrollment Application Form:

1. Current lease agreement, indicating the term of lease, address of leased property, name of property owner and name(s) of lessee.
2. Valid Pennsylvania driver's license, indicating physical address of residence.
3. Valid Pennsylvania Identification Card indicating physical address of residence.
4. Valid Pennsylvania automobile registration, indicating physical address of residence.
5. Tax bill filed for the current or immediately preceding tax year indicating physical address of residence.
6. Check stub from wages, public assistance, or social security issued within the past thirty (30) days indicating physical address of residence.
7. At the time of application, the parent/guardian must provide a positive form of identification, which should include government issued photo identification.

Please Note: The sending school district may require additional proof of residency upon acceptance to Evergreen Community Charter School.

For Your Information:

The following is a copy of the responsibility agreement all Evergreen Students and their Families assume upon enrollment. Please review these points carefully before submitting your application.

EVERGREEN COMMUNITY CHARTER SCHOOL
RESPONSIBILITIES ASSUMED BY ALL STUDENTS AND PARENTS
2009-2010

Evergreen Community Charter School is committed to providing quality education in a safe and secure environment. To reach this goal, a basic code of responsibility, conduct and attendance must be assumed by all students. By enrolling a student in Evergreen Community Charter School, the parent/guardian agrees to support the premise of these commitments.

As a student attending Evergreen Community Charter School the following behaviors are expected while in school and during school related activities:

1. Students will demonstrate respect for all individuals; whether they are students, teachers, staff, administrators, or guests of Evergreen Community Charter School. Disrespect, intimidation or bullying whether it is verbal or physical will not be tolerated.
2. Students will demonstrate respect for the personal property of the above-mentioned individuals as well as property (including textbooks) belonging to Evergreen Community Charter School. **All textbooks must be covered.** Vandalism or destruction of property will not be tolerated. Evergreen Community Charter School reserves the right to expect monetary reimbursement for any and all damage if incurred.
3. Students will demonstrate respect for all laws and regulations enforced by the State of Pennsylvania as well as the Department of Education. This includes but is not restricted to: possession of weapons, underage driving, the use or possession of tobacco products, and the use or possession of alcohol or illegal drugs.
4. Ultimately, students are responsible for their own learning. Students will demonstrate respect for the completion of assignments and commitment to attendance. Students who neglect to complete assignments will be placed on temporary academic probation. Academic probation will include meetings with student, parents, and teachers to develop a contract signed by all. Failure to adhere to the contract will result in recommendation for a more effective placement.
5. Students are required to adhere to an appropriate code of dress while attending Evergreen Community Charter School. Students must wear pants that fit properly. At no time should under garments be visible. Shorts and skirts must be at least finger-tip length. Muscle shirts, tank tops with spaghetti straps, slippers, pajama bottoms or tops may not be worn. Midriffs may not be exposed. **Students are required to remove any hats, hoods, headbands, or bandanas upon entering the building.** Offensive logos and/or graphics may not be worn. Wallet chains and/or pocket knives should not be brought to school. Students should be aware that any clothing or accessory a teacher deems hazardous or distracting will be addressed with appropriate action.
6. The possession of cellular phones and all electronic devices is considered a privilege at Evergreen Community Charter School which may be revoked. Student use of these devices in a responsible manner is acceptable.

7. **Students may have cellular phones at school, but they must be kept on silent mode in the student's locker. Students are encouraged to purchase locks to protect expensive phones. Personal calls or texting may only be made on them before school, during lunch, and after school.**
8. Electronic audio players may not be taken to class unless requested by the instructor. Calculator gaming will not be tolerated during class time. Students who do not use ~~any of~~ these items in a responsible manner will have their privilege suspended. Inappropriate use of electronic devices will result in confiscation by the instructor. Items will be held in the office until picked up by a parent.

Students who are unable to comply with these responsibilities will be assigned consequences based upon the severity of the act. Students will be required to phone their parent or guardian at the time of the occurrence. With respect to a dress code violation, parent will be required to bring in suitable clothing before student can return to class. After school detentions may be assigned by teachers, guidance, or administration. Parents will be notified at least 48 hours prior to the assignment of an after school detention. If necessary, out of school suspensions will be assigned following a parent conference. Expulsion will be the decision of the Evergreen Community Charter School Board of Trustees.

_____ (Initialed by Student)

_____ (Initialed by Parent/Guardian)

Parents/Guardians of students attending Evergreen Community Charter School are responsible for:

1. Insuring consistent student attendance and overseeing completion of assignments.
2. Completion of field trip permission slips and other required paperwork on time.
3. Parental participation in student evaluation conferences. Parents wishing to speak to individual teachers should arrange an appointment through the office.
4. Parents also need to be responsible for various fees for lunches, some field trips, and some Friday afternoon Movement options. There is no free lunch program available at Evergreen.

Parents are always encouraged to make suggestions and present ideas. The Board of Trustees of Evergreen Community Charter School meets regularly on a monthly basis to discuss school business. If you wish to attend the open forum portion of the meeting, please call the office for the time and date. Matters regarding application, discipline, or personnel must be presented in writing to the Board and placed on the agenda one week prior to the meeting.

_____ (Initialed by Parent/Guardian)

ATTENDANCE POLICY

Consistent attendance is vital to a successful educational experience at Evergreen Community Charter School. Our small class sizes allow teachers to focus on individualized education. When a student is missing from a lesson, group instruction is also compromised. For these reasons, absenteeism and lateness will be closely monitored. **Written excuses are required for all absences and late arrivals. Written excuses must be signed by parent/ guardian and turned into the office within three days from the day of return.** Students who accrue 7 unexcused absences will be required to attend a formal Credit Denial Board hearing with their parent(s) to determine an acceptable course of action.

Excessive lateness is not acceptable. **All students should be at Evergreen by 8:10 a.m.** Students arriving late to school without an acceptable written excuse will be subject to consequences. Parents will be called when a student does not arrive on time to school. Excessive lateness or absences without a doctor's excuse will result in after school detentions for the equivalent number of hours missed and/or the suspension of driving privileges. Illness or any other emergency will be verified by contacting parents, doctors, or dentists.

Educational family trips are encouraged at Evergreen Community Charter School. We do require however that parents and students take responsibility for academic work missed during the school year. Evergreen Community Charter School is committed to flexibility and will work closely to maintain continuity in the curriculum when a planned absence is scheduled. **Parents should notify the Director of a family trip at least two weeks prior to the date of departure.** Assignments will be outlined through the completion of a Trip Form. This form is required and must be signed by student, parent, and teachers.

_____ (Initialed by Student)

_____ (Initialed by Parent/Guardian)

INTERNET ACCESS

With access to computers and people all over the world comes the availability of material that may not be considered to be of educational value in the context of the school setting. Pornographic information and pictures, and other inappropriate materials exist on the Internet. Here at Evergreen, we firmly believe that the valuable information and interaction available on the Internet far outweighs the possibility that users may procure material that is not consistent with the educational goals of the school. Students enrolled in Evergreen Community Charter School are expected to use the Internet to support research and education. The use of the Internet is a privilege, not a right, and inappropriate use (shopping, gaming, chatting, MySpace, emailing) or abuse of equipment will result in a cancellation of those privileges.

_____ (Initialed by Student)

_____ (Initialed by Parent/Guardian)

We have read the Student Code of Responsibilities and Attendance Policy. We agree to abide by these conditions while enrolled in Evergreen Community Charter School.

Parent/Guardian Signature

Date

Student Signature

Date

Updated 04/28/09